Screencast-O-Matic Basics
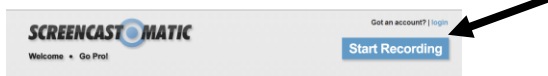
Prep Ahead of Time:

Prepare what you would like to record (power point, document, blackboard course…)

Install (or check) your headset or microphone, you will need to this to record the audio portion.

Creating the Presentation:

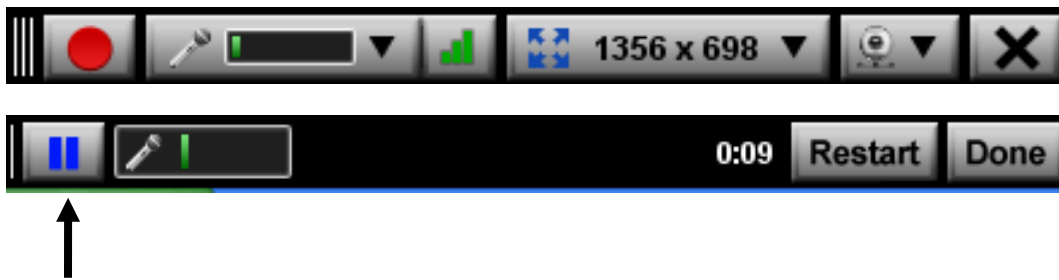Go to website:

http://www.screencast-o-matic.com/

Click – 'Start Recording'

- A large rectangle will appear on your computer, with buttons. You can still navigate your computer while this is up.
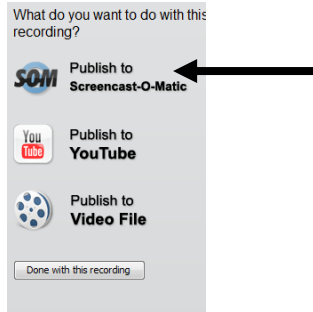

- Go to the location you would like to record (your PowerPoint, or your blackboard class).
    o Click on the RED (looks like a record icon) button (bottom left of screen)
    o Begin your presentation, navigate your screen and provide narration.
    o Click the BLUE (looks like a pause icon) button once you are done (there is a 15 minute time limit)
    o Preview – click on the GREEN arrow to preview your work. Be sure to see if the audio is clear!

Uploading:

- Click 'Publish to Screencast-O-Matic'

- Create a FREE account with SOM. You'll then be taken back to your presentation… fill out the necessary info on the right hand side   (title, description, etc.)
- Click button at the bottom 'Publish to SOM' – it will then take you to a screen "Completed Tasks" and provide you with a weblink for your presentation.
- Click on the weblink – your presentation should start! (GREAT JOB)

Using your wonderful SOM Presentation

- Copy the weblink (from the brower window)
- Go to your course homepage
    - Create a Weblink or Embed the Video and add the link to your LMS
    - Test it out!!!

Using your SOM as a YouTube Video

Prepare:

- Create an account with YouTube

- Click Publish to YouTube instead
- Choose your share settings (public, private, etc.)
- Share with your students