Online Course Development

Propose
8-10 Months

Propose your Online Course to your respective curriculum committee ideally by September 30th of the year prior to term in which you plan to launch it.

Plan
6-9 Months

Plan one or more semesters prior to course start date.

Meet with a CELT consultant.

Prepare
4-6 Months

Prepare yourself the semester prior to the course start date by taking CELT's 4-Week "Research-Based Practices" Workshop. Take Blackboard Training, if needed.

Design
8-12 Weeks

Design your course while completing training at least 8-12 weeks prior to course start.

Build
6 - 8 Weeks

Build your course site. It should be complete by 2-3 weeks before term. Then step away from it for several days. When you return, you can give it a last check with a fresh eye.

Teach

Teach your course! Keep a journal of your concerns and reflections while the course is in progress.

Reflect
Post-Term

Reflect and Refresh the course. When the term has ended, make an appointment with CELT to discuss your concerns & reflections.

Stony Brook University