

## **The DH Network's E-Academy**

### **November 21 & November 22, 2014**

#### **Day One Schedule**

9:30 – 10:00am	Meet & Greet
10:00 – 10:30am	Why We Are Here: Trying a New Modality, One Lesson at a Time
10:30 – 11:00am	Using the QM Rubric to Evaluate a Sample Course Identifying Criteria “Met” and “Not Yet Met” in Our Courses
11:00 – 11:15am	BREAK
11:15 – 12:15pm	“Mapping” and Alignment Linking a Lesson or Activity to Course Objectives
12:15 – 1:00pm	LUNCH
1:00 – 3:00pm	Breaking Down the QM Criteria (20 minutes each) <ul style="list-style-type: none"><li>○ Instructional Materials: Rethinking Lectures and Textbooks</li><li>○ Learner Engagement &amp; Instructional Contact Time</li><li>○ Learner Engagement &amp; Informal Assessment</li><li>○ Accessibility and Usability</li><li>○ Formal Assessment and Academic Integrity</li><li>○ A Key Aspect of Delivery: Frequent Feedback</li></ul>
3:00 – 4:00pm	Completing the Lesson Plan and Preparing to Present Individual Consultations with DH Network



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**Day Two Schedule**

<b>9:30 – 10:00am</b>	<b>Meet &amp; Greet</b>
<b>10:00 – 11:00am</b>	<b>Independent or Collaborative Work Time</b>
<b>11:00 – 12:15pm</b>	<b>Peer Sharing and Presentations</b>
<b>12:15 – 1:00pm</b>	<b>LUNCH</b>



## **DH Network Quality Assurance Consult Plan**

### **Step 1: Intake**

Via phone call or Skype

→ not email; use synchronous technology chat

#### Script:

Why redesign your course?

What do you want to achieve through redesign?

What is your goal?

What is your level of experience with hybrid/online teaching and learning?

### **Step 2: Faculty Completes Advance Organizer**

Create a shortened version of the QM Rubric Checklist to identify and prioritize faculty needs

→ Goal is to create an individualized consultation plan

#### Add/emphasize:

Planning and accounting for “instructional contact time”

Emphasize Standard 8 using language from UCC memo re Accessibility

“I am confident that materials I upload are accessible”

### **Step 3: Initial F2F Consultation**

Network Member and Faculty together review:

- Advance Organizer
- Course Syllabus

Identify with faculty 2-3 items to work one.

→ Retain model of redesigning one module at a time.

### **Step 4: 2-3 Follow-up Consultations**

Assignments/deliverable for each subsequent meeting.

### **Step 5: Faculty submits redesigned course for in-house QM peer review.**

